

Clarence Little Athletics Centre Inc.

ABN 68 670 875 945

President: Roger Hosie
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Minutes 8th DECEMBER 2008

A meeting of the Clarence Little Athletics Centre Inc. was held on Monday 8th DEC, 2008 at Shop 3 Upper Level Bellerive Quay Building, 31 Cambridge Rd, Bellerive.

Roger Hosie chaired the meeting which opened at 7.40 p.m. Minutes recorded by tbc and typed by Heather Bessell

Present: Roger Hosie, Allan Faint, Sheree Kemp, Anne Granger tbc

Apologies: Heather Bessell Denise Hennessy, Cathy Foale, Alison Keleher,

Confirmation of Minutes of Previous Meeting

Minutes November 10th 2008 "That the previous minutes be confirmed as true and correct record"

Moved Roger Hosie *Seconded* Allan Faint *CARRIED*

Business Arising from Previous Minutes

- Uniform status – Size 8 tops still on back order - for arrival in January. Old tops to be given away to relay team members.
- Adrian's keys now reside with Allan Faint.
- Acquittal report completed and posted.
- Several items added to this agenda deferred to last meeting to be discussed at relevant time in general business
- High jump records for 2001/2002 season. Heather Bessell to check shed files.

Correspondence IN

1. Kevin Alomes – congratulatory email on new website
2. CLAC – Alison Keleher – badge costs
3. TLAA – Garry House - BOM Minutes October
4. TLAA – Kim Nankervis – relay deadline reminder + All State
5. CLAC – Roger Hosie – Twilight BBQ
6. BLAC Secretary – manual date incorrect
7. Kate Bennett – registration enquiry
8. TLAA – Rhonda O'Sign – IGA Parent Letter
9. TLAA – Kim Nankervis – request Jarrod Gibson as Chief Time keeper
10. CLAC – Roger Hosie – complaints re pack starts in 400m
11. CLAC – Roger Hosie – events to reschedule
12. CLAC – Committee discussion regarding complaints
13. CLAC – Roger Hosie – draft letter re Domain meet Nov 15
14. TLAA – Kim Nankervis – Relay and All State By Laws and entries form

15. CLAC – Alison Keleher - next meeting date, wet weather discussion
16. CLAC – Sharon Coad and Alison Keleher - newsletter items clarification
17. CLAC – Alison Keleher – Boost Juice
18. CLAC – Alison Keleher – Draft Newsletter for proof reading
19. CLAC – Alison Keleher – Newsletter items
20. TLAA – Garry House – Coaching Camp numbers
21. CLAC – Cathy Minnucci and Roger Hosie – training complaints
22. TLAA – Garry House – advising Rhonda O’Sign’s email to be sent to him
23. CCC – Australia Day Nominations
24. Ben Green Confirmation of relay participation for Alex and Jessica
25. Alison Keleher – request for additional athlete entry for Shannon
26. Cathy Minnucci – U13 relay discussion
27. Claire Arnold – First Aid Kit restock
28. Andrea Coates – registration enquiry
29. Alison Richardson – Relay unavailability for William
30. TLAA – Kim Nankervis – relay and officials for All State
31. CLAC Committee Walks discussion
32. CLAC – Roger Hosie – next week or so during PSG
33. CLAC – Kerry Hennessy – canteen books
34. CLAC – Kerry Hennessy – keys + committee discussion regarding responsibilities in Roger’s absence with PSGs.
35. TLAA – Kim Nankervis – relay and officials for All State
36. CLAC – Roger Hosie – dates for catch up meets and parent conducted trainings
37. CLAC – Roger Hosie – assistance request fro finalising relays
38. TLAA – Garry House – McDonald’s publicity image
39. TLAA – Garry House – IGA badge removal reminder
40. Dave and Donna Edwards – uniform price lists
41. TLAA – Garry House – Coaching camp number update
42. TLAA – Peter McConnon – online entries for Northern All State
43. Craig McKenzie – Corporate Express
44. CLAC – Roger Hosie – Registration report
45. TLAA – Garry House for Rhonda O’Sign – Briggs Athletic Classic
46. At – Richard Welsh - Briggs Athletic Classic
47. TLAA – Kim Nankervis – more Northern All State Chief Officials
48. TLAA – Garry House – McDonalds Equipment Grant
49. Commonwealth Bank statement 18 November
50. Caroline Monks – U6 Boys relay team request
51. Kerry Hennessy – unsuccessful completion of U13 boys team
52. Sheree Kemp – unavailable to lock up after twilight
53. TLAA – Garry House – advice re other events not happening on relay day
54. TLAA – Garry House – TLAA newsletter items
55. TLAA – Kim Nankervis – Invoice advice for Relays
56. TLAA – Kim Nankervis – entries for relays not received
57. TLAA – Kim Nankervis – Under 15 Boys team from CLAC
58. TLAA – Garry House reply to 25 badge query
59. TLAA – Garry House all Rhonda O’Sign correspondence to be sent to him
60. Chris and Helen Lawson – under 10 boys relay confirmation
61. Stephen Dempsey – Kidfit Triathlon
62. GA Miller P/L – sample medal and costs
63. Simon Birch – Photographer
64. Kerry Hennessy – clarification regarding additional athlete entries
65. TLAA – Kim Nankervis – finalised relay entries
66. TLAA – Kim Nankervis – Under 15 team clarification
67. TLAA – Kim Nankervis – Relays pdf
68. CLAC – Roger Hosie – catch up events clarification

Correspondence OUT

1. Roger Hosie to Kim Nankervis – Northern All State unavailability
2. Kerry Hennessy to Craig McKenzie – current purchasing arrangements
3. Jarrod Gibson to Kim Nankervis - Northern All State unavailability
4. Anne Granger to Peter McConnon – Registration update
5. Alison Keleher – Colour Copy Centre – newsletter delivery confirmation
6. Heather Bessell to TLAA - Kim Nankervis – Relay spreadsheet, additional athlete entries and relay teams entries.
7. Heather Bessell to TLAA – Garry House and Rhonda O'Sign - Relay spreadsheet, additional athlete entries and relay teams entries.
8. Heather Bessell to TLAA - Kim Nankervis – Wylie – Devine entry clarification
9. Heather Bessell + Roger Hosie email to Caroline Monks accident report form
10. Copies not kept
 11. Acquittal report to Sport and Recreation
 12. Registration replies to Kate Bennett and Andrea Coates

Business arising from the correspondence

- (i) Relay entries – for future reference TLAA only need a spreadsheet of team – athlete names and registration numbers prior to closing date as long as hard copies are sent in via post. Roger Hosie to update website with teams. Erica Stevenson to announce teams and additional athletes at Twilight on Wednesday.
- (ii) Australia Day nominations – item 23 - none
- (iii) Brigg's Classic entries to Rhonda before January 17th items 45 and 46 – Under 13 team will be invited to compete in this event. Alison Keleher to advertise in newsletter.
- (iv) PBs to be forwarded each month to TLAA – item 28. Denise is to send to Peter McConnon. Kerry Hennessy will check.
- (v) Item 49 statement to Sheree. Also given to Sheree last weekend – 2 cheques and Tas Bakeries statement. Sheree has received and paid.
- (vi) Items for TLAA newsletter – 30th anniversary to be included.
- (vii) Jonty Roberts, parents were phoned by Heather Bessell prior to meeting.
- (viii) Garry House is TLAA general contact until further notice, Kim Nankervis for competitions.
- (ix) Photographer present at last twilight, will also return next week. Announcement via PA to inform members of expectations and form requirement.
- (x) Kidfit triathlon to be promoted via newsletter and website
- (xi) Use of Corporate Express - (Kerry Hennessy)
- (xii) Registration numbers on latest up date are incorrect. Anne Granger to amend.
- (xiii) Newsletters – Erica Stevenson announced newsletter availability at last twilight.
- (xiv) Accident report form to be completed and sent to TLAA. Caroline Monks is yet to submit this report.
- (xv) Additional items noted by CLAC – items 67 to70 were not on agenda. Items 69 and 70 handed to Treasurer. Roger Hosie clarifying with Kim Nankervis the missing Under 11 Girl's entry.
- (xvi) Additional events to be crammed in at each meet until complete.
- (xvii) Correspondence to be accepted

Moved

Roger Hosie

Seconded

Sheree Kemp

CARRIED

Treasurer's Report

- Dishonoured cheque – replacement funds have been requested by Sheree Kemp.
- Sheree Kemp tabled November Treasurer's report
- **Cheques**

• 1054	TLAA Rego	\$2545.00
• 1055	A&T Whitelaw	\$25.00
• 1056	Robbies	\$147.88
• 1057	Cadburys	\$48.00
• 1058	Morphium 3	\$235.00
• 1059	J Gibson	\$393.38
• 1060	ID Clothing	\$616.00
• 1061	CCC	\$245.11
• 1062	Lindisfarne Rowing Club	\$270.00
• 1063	Tas Bakeries	\$403.40
• 1064	Robbies	\$242.21
• 1065	Cadburys	\$336.02
• 1066	Robinsons Meats	\$ 30.00
• 1067	Robbies	\$148.02
• 1068	Tas Bakeries	\$205.60

- Treasurer's report to be accepted

Moved Allan Faint *Seconded* Anne Granger *CARRIED*

Publicity

- Newsletter items – McDonald's available from Anne Granger at Registration desk; Briggs Classic; Kidfit Triathlon; 30th Anniversary entry fee \$2 for members, \$5 for non members; lane draw process.

Sponsorship

- Carried over from last meeting and rolled to January meeting - Alison Keleher to report on Boost Juice promotion
- McDonald's Awards – Anne Granger will issue to every athlete with a PB provided ticket is shown.
- Anne Granger to talk to Eye Spy Signs to determine cost
- Oceana donated \$500. Oceana Tent?
- Allan Faint from Home Finance is sponsoring CLAC, as is Badger makes Badgers, Colour Copy Centre and Boost juice.

Fundraising activities

- Twilight BBQ's are going well
- Chocolates – Sheree Kemp to discuss with Alison Keleher the possibility of more for New year.

General Business

- Equipment – Kerry Hennessy to purchase 100m tape + 50m or 30m tape. Senior long jump mats need repainting.
- **Chief Officials** - Carried from last meeting and rolled to next – Sharon Coad to report on exams, plus education opportunities for parents - Evan Peacock date. TLAA course night, WALKS judge shortages 3 to 4 more needed.
- **Canteen** – Kerry to discuss issues with set up to keep cables secure. Area must remain child free behind counter. Announcers and canteen tables to be moved over so that the gap is next to the jump cover not an opening. Canteen to pack up ½ hour prior to close of each meet
- **Registrations** – 239 registered athletes + 26ish TT. Red Badges are still to arrive from TLAA.
- **Sportsmanship Awards** – continuation of this as an incentive necessary. Collection of votes had stopped but is to restart. Kerry Hennessy to contact Heather Bessell for criteria and requirements for the awards. Denise Hennessy to update slips in event folders.

- **Age Group Managers and relay entries** – Age group managers at this stage are parents of a relay team member. Sheree Kemp had copy. Verbal confirmation to occur prior to day. All entries successful except for Jackson Wylie -Devine.
- **Tiny Tots and ASAP** – will be run 9 – 10 times a season. ASAP to be scheduled at 10th December twilight.
- **30th anniversary** – Badges not accepted. Entry forms required. BBQ breakfast and lunch. Invite politicians/past athletes + committee members. Birthday cake?? No timing just places. PB needed off books. Repacharge. Small entry cost. 100m PB list to be printed by Denise Hennessy. Heather Bessell to prepare a visitor registration form. Anne Granger to find out about a coffee van hire. Photographer – wanted to sell prints – approach current photographer on Wednesday. CCC to be approached regarding a 1metre marking on a 120m track. Handicap event 120m gift. Gold Medals for all participating athletes. Website promotion. Anne Granger to organize an Eastern shore Sun Advertisement + story celebrating 30 years. Parents race – no insurance. Events as per program 3. Trophies for finals. 1st, 2nd, 3rd. Participation certificates – colour copy centre? Cake – Tas bakeries of Cripps. RSM will sponsor trophies/medals. 8 trophies. 60 medallions with maroon and white ribbon using item 62 correspondence supplier. Shed check needed for CLAC ribbons.
- **Domain meet** – review - nil
- **Reimbursement** – Kerry Hennessy to provide an estimate of goods used.
- **Other business**
 - No extra meeting to be scheduled.
 - Santa Claus lollies/ute
 - PB Day on December 20th
 - Roger Hosie to contact Craig McKenzie

Next meeting January 12th 2009

Meeting closed 10.28pm